

## **THSADA Board Agenda**

**Wednesday, December 6<sup>th</sup>, 2017**

### **4:00 p.m. Officers Meeting-Brazos C**

1. Board Structure and Review-1
2. Officer Duties-2
3. 2018 State Conference Review-3,4,5,6
4. NADC 2018-San Antonio – Fees/Funding-7
5. TAAC-approval-8,9,10,11,12,13,14,15,16,17
6. Financial Report-approval-Reporting Process-18,19
7. THSADA Membership Report-KM
8. Coaching School/Hall of Honor Banquet-20
9. Dave/Lisa Stephenson-21

5:00 p.m.-Committee Chair meeting with Committee Coordinator-**Rio Grande**

5:45 p.m.-Social Hour-**Lounge**

6:30 p.m.-Board Dinner-**Brazos Grille**

**Thursday, December 7<sup>th</sup>, 2017**

### **8:30 a.m.-Call to Order-Brazos C**

7:45 a.m.-8:30 a.m.-Light Breakfast in Board Room-**Brazos C**

1. Call the Board to Order-22
2. Board Introductions -23
3. Agenda Review
4. Review Board Minutes-24,25,26,27,28,29,30
5. THSADA Board Committee Instructions-31-**Brazos C - Rio Grande - Brazos A**

10:00 a.m.-11:00 a.m. THSADA Board Reconvenes-**Brazos C**

1. THSADA Board Committee-Committee Chair Reports/Critical Issues

11:00 a.m.-UIL Addresses Board

12:00 noon-Board Lunch-**Brazos B**

12:45 p.m.-Board Reconvenes

### **12:45 p.m.-State Conference-Brazos C**

Special Guests

1. THSADA State Conference Agenda-32,33,34,35  
TAAC/Session Introductions-Board members golfing-  
36,37,38,39,40,41,42,43,44,45,46
2. THSADA staff duties-47
3. THSADA state sponsors-48
4. Mega Drawings-Region responsibility (Vince Sebo-Special Events Cmte)-49
5. Hole Sponsorships (THSADA Office)-50
6. Golf Tournament-51
7. State Conference Budget-52,53
8. State Conference attendance figures-54,55,56,57,58,59
9. Board Room Reservations/Copy of reservation confirmation-60
10. TV drawings-61
11. Hotel

**State/Region Business**

1. Region Map-62
2. Region Director Duties-63
3. Region Director checklist-64,65
4. Agenda template/Agendas-66,67,68,69,70,71,72,73,74  
Committee members-Region meetings/Cancellations-  
75,76,77,78,79,80,81,82,83,84
5. Review THSADA Calendar-85
6. Financial Report-Budget/Balance-86,87,88
7. 2018 Coaching School-89  
Wyndham Hotel/Hall of Honor

**Misc.,**

1. 50<sup>th</sup> Anniversary logo-90
2. eNews-91,92
3. VP Form-9394

## **THSADA Board Committees**

	<u>Region Director/Committee Chair</u>	<u>Board Committee Chair</u>
By Laws	1-7-4	Membership Awards Sports Advisory
Policy	2-6	Officials Prof. Development Publications
Financial	3-5-8	Special Events Sports Advisory
		Past President (Minutes-Report)

*President/Committee Coordinator/Secretary/Executive Director-assigned as needed*

### **THSADA Policy Committee-How the THSADA operates-Rio Grande**

1. Executive Director contract (Board will approve)
2. How Region meetings function or should function
3. Coaching School organization and THSADA functions
4. State Conference organization and function
5. Alignment with other Associations
6. THSADA involvement with Legislative council
7. THSADA Committee operations

### **THSADA By Laws Committee-Ensure that By Laws are up to date-Brazos C**

1. Review all THSADA By Laws
2. Responsible to ensure that any new initiatives by THSADA are included in By Laws
3. By Laws review at Board meeting

### **Financial Committee-Oversee financial audit of THSADA-Brazos A**

1. Conduct yearly Financial audit of the THSADA
2. Work with THSADA CPA (Pete Gavrel) on audit
3. Review expenditure approval system
4. Review of expenditure practices

### **Committee Chairs-Rio Grande**

1. Attend all Board meetings-non-vote/voice in all discussions
2. Chairs communicate with members on meetings/issues/Region Meetings/
3. Make Committee Reports to the Board-December/March
4. Chairs will create committee agendas. Get input from your members.
5. Invite-UIL/TAPPS/THSCA/TGCA/TBC/THSBCA when appropriate. Clear thru Committee Coordinator
6. Review Committee membership roster
7. If you serve on a committee you must attend the Region meetings.
8. Term Review