

THSADA Board Orientation 2018-2019
Tuesday, July 24th, 2018-Wyndham Riverwalk Hotel
Breakfast will be available

Gavel/Name Cards/Table Drape/Logo - Silence all cell phones

Region Directors: 8:30 a.m.-10:00 a.m.-Executive Salon #2

Hollow Square for 40

1. THSADA Region Map (note-Region 6)
2. THSADA Board of Directors
3. Region Director Duties-Checklist/Board Committee duties - Committee Chairs duties
4. Region meeting sample agendas/Committee Reports/Letterhead
5. 2018-2019 Region Mtg. Sites/Dates/Times/Address
6. TAAC Update (Texas Athletic Administrators Certificate)
7. Region Meeting agenda content – Bob DeJonge
8. Region Membership-Access Kathy Mathis/Bob DeJonge
9. THSADA Calendar
10. THSADA State Sponsors-3 at 10 minutes/Technology-Region Sponsors
11. State Conference attendance

Chairs Meeting: 8:30 a.m.-10:00 a.m.-Executive Salon #3

Hollow Square for 12

1. Introductions and committee assignments
2. Committee responsibilities
3. Communication with committee members (1 per month or as needed)
4. Communication with THSADA office (1 per month, updates from electronic meetings, regional meetings, and from BOD on initiative progress)
5. Committee recommendation path
6. Board meeting expectations
7. Committee meeting agendas – created from input from regional meetings and BOD requests (meeting template will be provided)
8. Committee member terms
9. Committee Chair term
10. Meeting Calendar - full committee
 - a. Electronic – at least quarterly
 - b. FTF – State Conference & July
11. Meeting calendar - committee chairs
 - a. Coaching school
 - b. State Conference
12. Meeting calendar - BOD and Chairs
 - a. Dec BOD mtg
 - b. State Conference
 - c. July
13. Reminders
 - a. Engage your members – make sure you have the right members on your team
 - b. When convening the whole committee - **(Officials & Athletics)**
14. Recommendations / requests from chairs
15. Board meeting - 10:00 Salon 2

THSADA Board of Directors/Chairs meeting: Executive Salon #2

10:00 a.m.-12:00 noon

1. Opening Comments-Debbie Decker-Past President
2. Call meeting to order/welcome/Introductions-President-Shawn Pratt-McKinney ISD
3. Description of the THSADA-By Laws
4. What the THSADA Office does-Organizational Structure
5. THSADA Web Site
6. Board of Directors Meetings 2018-2019
December 5th-6th – Waco Hilton – All expenses paid
7. THSADA 2017-2018 Financial Report
8. TAAC Curriculum
9. D&O Policy
10. THSADA Membership
11. THSADA eNews/Newsletter
12. Board Committee organization
13. Board action to UIL/State Legislature
14. Superintendent Advisory Board
15. THSADA Coordinator Reports
Conference Program/Strategic Partnerships/Exhibitors/TAAC

Board of Directors/Chairs: E-mail/Cell Phone/Flight information/Secretary Name

THSADA Board Committee Assignments

	<u>Region Director</u>	<u>Committee Chair</u>	<u>Board Committee Chair</u>
By Laws	1-7-4	Membership Awards	President-elect (Minutes-Report)
Policy	2-6	Secretary Prof. Development <u>Publications</u>	Vice-President (Minutes-Report)
Financial	3-5-8	Special Events Sports Advisory	Past President (Minutes-Report)